



STATE HEMOPHILIA PROGRAM
TENNESSEE DEPARTMENT OF HEALTH
7TH FLOOR ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243
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Please Read Carefully and Follow These Instructions to make sure
All information required is sent in at the same time.

IMPORTANT: COMPLETE ALL INFORMATION ON BOTH SIDES OF THE FINANCIAL FORM AND INCLUDE THE REQUESTED DOCUMENTS WHEN FORM IS RETURNED TO THE SHP OFFICE. INCOMPLETE FINANCIAL FORMS CANNOT BE PROCESSED AND CONTINUATION OF PATIENT BENEFITS MAY BE DELAYED UNTIL ALL INFORMATION IS PROVIDED.

- The financial inventory must be completed in the name of the individual who wishes to receive assistance from the State Hemophilia Program. If the applicant is under 18 years of age, is a school-age dependent, or a disabled dependent, the financial form **must** be completed by the applicant's legal parent or guardian.
- **INCOME: Must attach copy of most recent Tax Return or Other Proof of Income ****
If income tax are not required to be filed, please submit other documentation such as social security, disability, unemployment, SSI or child support check stubs, or approval letters such as food stamps, etc., showing the approved amounts to be received each month. If you **do not have any source of income**, then the SHP requests that you explain your situation in a notarized letter.
- **TOTAL HOUSEHOLD INCOME must be reported.**
You and Anyone 21 years of age and older living in your home must provide current proof of income with the financial form.
- All applicants or participants in the SHP who have no other insurance coverage, **MUST** apply for **TennCare** coverage and **provide proof of acceptance or denial** to state program staff. **Applicants who fail to apply for TennCare may be denied acceptance to the SHP.**
- Applicants accepted for TennCare coverage must meet all TennCare requirements in order to remain eligible for the State Hemophilia Program (SHP).
- **All SHP participants** must be financially certified **Annually**. Financial certification extends for one year, regardless of changes in family income.
- **SHP participants are required to have a comprehensive medical evaluation** at one of the five Comprehensive Hemophilia Centers contracting with the SHP on a regular schedule to be determined by the Center staff. **Failure to receive regular comprehensive evaluations may result in termination from the SHP.**

If you have questions regarding how to complete the financial inventory form, please contact the nurse or social worker at your clinic, or you may call Annette Allison, Hemophilia Program Administrator, at (615) 532-2257.

Updated 10/12/2016